



Date Received

Buck Spring Plantation

Property Owners Association

Architectural Approval / Waiver Request

The acceptable standard for appearance of property within Buck Spring Plantation (BSP) is based on the Restricted Covenants. The Covenants require that an owner of property within the community obtain prior written approval for any exterior alteration or addition to their property. All requests are subject to the Buck Spring Plantation Restrictive Covenants, as well as rules and guidelines of the subdivision. Please make sure you have read and understand the rules prior to completion of any Architectural Request.

Approval of your request is based on the information stated herein. Failure to answer all questions fully and accurately, ambiguity in design or faulty measurement may result in denial or delay of your request.

Name: _____ Lot # or Address: _____

Phone: day/_____ evening/_____ Email: _____

Contractor: _____ Cell phone: _____

Work to be done:

Please mark the box with an "X" beside your proposed project type.

<input type="checkbox"/> New structure, garage, outbuilding (1,2,3,4)	<input type="checkbox"/> Patio, Pergola, Gazebo, etc. (1,2,3,4)
<input type="checkbox"/> Fence (1,2,3)	<input type="checkbox"/> Landscape / Grading / Drainage (1,2,3,4)
<input type="checkbox"/> Deck, Screened Porch (1,2,3,4)	<input type="checkbox"/> Tree Removal (1,3,4)
<input type="checkbox"/> Storage Shed (1,2,3,4)	<input type="checkbox"/> Other Exterior Activities, i.e. Roof, boathouse, dock, etc. (1,2,3,4 as applicable)

NOTES: _____

Each project must be accompanied with the following applicable additional information.

The below numbers correspond to the above numbers in parentheses.

1. Plat Plan with location of projects shown, **drawn to scale indicating all dimensions** (length, width, height, square footage) **and** distance to ALL property lines. (see Appendix A sample).
2. Materials List, (exterior finishes, siding, roof, and foundation finish and color selection).
3. Provide photos of proposed project area, **no clear cutting of lots**.
4. Clearing, Landscape Plan, Drainage Plan and/or Grading Plan as applicable. New construction, driveway pipe must meet DOT NC State guidelines - (16" reinforced concrete or 18" HDPE drainage pipe, 16' to 20' long in 4' sections.) **Silt fencing must be placed properly to avoid run off into ditches and waterways before clearing begins by County Ordinance.**

Property owner assumes responsibility for any damage to the roadways, common areas (including grass alongside the roadway) caused by construction.

I understand that this application will be reviewed by the Board of Directors (or the Architectural Review Committee). I further understand that the Board of Directors (or ARC) has the authority to approve, approve with conditions or deny this request and there is not appeal other than resubmission of a modified request. I further understand that the placement and design of my improvement must meet the architectural guidelines of the community. **A variance from standards**

must be noted by the committee in the comments section below. Please note the Board/Committee is allowed up to 30 days to render a decision from the date the complete application is received.

Homeowners Signature

Date

_____ **I certify, to the best of my knowledge/ability that the attached rendering is true, complete, and drawn to scale.** As lot Owner, I accept liability for any inaccuracies that may be proven in the future.

_____ **Disclaimer:** The Association reviews application primarily based upon aesthetic qualities and to a lesser degree, basic construction practices. Owners and their contractors are responsible for determining and ensuring that all applicable municipalities, county and state requirements are met and all necessary permits, variances, etc. are obtained.

Plans approved (meets covenant requirements) _____

Plans approved with exception (see comments below) Waiver / Variance approved (see comments below)

BSPPOA Board comments:

Please contact the Board when your project is complete for final review.

Final approval _____

This document is valid for one year from date of approval.

Submit:

PREFERRED METHOD upload documents to.

- BuckSpringsPlantation.com Owners Portal Architectural Submittal requests
- This will reach the committee the fastest.

Alternative methods

- Mail: BSPPOA
Architectural Review
PO Box 267
Littleton, NC 27850