



Date Received

Architectural Approval / Waiver Request

The acceptable standard for appearance of property within Buck Spring Plantation (BSP) is based on the Restricted Covenants. The Covenants require that an owner of property within the community obtain prior written approval for any exterior alteration or addition to their property. All requests are subject to the Buck Spring Plantation Restrictive Covenants, as well as rules and guidelines of the subdivision. Please make sure you have read and understand the rules prior to completion of any Architectural Request.

Approval of your request is based on the information stated herein. Failure to answer all questions fully and accurately. Ambiguity in design, inaccurate or faulty measurement may result in denial or delay of your request.

Name: _____

Lot # or Address: _____

Phone: _____ Email: _____

Contractor Name: _____

Contractor Contact: _____

Work to be done: Please mark the box with an "X" beside your proposed project type.

<ul style="list-style-type: none"> • New structure, garage, outbuilding (1,2,3,4,5) 	<ul style="list-style-type: none"> • Patio, Pergola, Gazebo, etc. (1,2,3,4)
<ul style="list-style-type: none"> • Fence (1,2,3) 	<ul style="list-style-type: none"> • Landscape / Grading / Drainage (1,2,3,4)
<ul style="list-style-type: none"> • Deck, Screened Porch (1,2,3,4) 	<ul style="list-style-type: none"> • Tree Removal (1,3,4)
<ul style="list-style-type: none"> • Storage Shed (1,2,3,4,5) 	<ul style="list-style-type: none"> • Other Exterior Activities, i.e., Roof, boathouse, dock, etc. (1,2,3,4,5 as applicable)

NOTES: _____

Each project must be accompanied with the following applicable additional information

The numbers below correspond to the above numbers in parentheses.

1. Plat Plan with location of projects shown, **drawn to scale indicating all dimensions** (length, width, height, square footage) **and** distance to ALL property lines. (see Appendix A sample).
2. Materials List, (exterior finishes, siding, roof, and foundation finish and color selection).
3. Provide photos of proposed project area, **no clear cutting of lots.**
4. Clearing, Landscape Plan, Drainage Plan, and/or Grading Plan as applicable. New construction driveway pipe must meet DOT NC State guidelines (16" reinforced concrete or 18" HDPE drainage pipe, 16' to 20' long in 4' sections).
5. Silt fencing must be placed properly to avoid run-off into ditches and waterways.

PROPERTY DAMAGE DEPOSIT. Property owner assumes responsibility for any damage to roadways or common areas (including grass alongside the roadway) caused by construction. A \$1,000 security deposit will be required prior to construction. If repairs are required, this deposit will be applied toward cost. If repairs are not required, deposit will be refunded upon completion of construction. If necessary, repairs cost more than the damage deposit, the homeowner is responsible for remaining balance

I understand that the Board of Directors (or the Architectural Review Committee) will review this application. I further understand that the Board of Directors (or ARC) has the authority to approve, approve with conditions or deny this request and there is not appeal other than resubmission of a modified request. I further understand that the placement and design of my improvement must meet the architectural guidelines of the community. **A variance from standards must be noted by the committee in the comments section below.**

Please note the Board/Committee is allowed up to 30 days to render a decision from the date the complete application is received.

Homeowners Signature

Date

Disclaimer: The Association reviews application primarily based upon aesthetic qualities and to a lesser degree, basic construction practices. Owners and their contractors are responsible for determining and ensuring that all applicable municipalities, county, and state requirements are met and all necessary permits, variances, etc. are obtained.

Plans approved (meets covenant requirement, will be noted with submission in PayHOA)

Plans approved with exception (comments will be included with submission in PayHOA)

Waiver / Variance approved (comments will be included with submission in PayHOA)

BSPPOA Board comments: *(approval and comments will be confirmed electronically in PayHOA)*

Please contact the Board when your project is complete for final review.

Final approval *(all approvals and comments will be noted in PayHOA)*

This document is valid for one year from date of approval, if construction does begin within this timeframe, a new submission will be required

Submit:

- On line: Use ARC Submission link within PayHOA (preferred)
- E-mail: bsppoa1@gmail.com
- Mail: BSPPOA
Architectural Review
PO Box 267
Littleton, NC 27850